

बीरबल साहनी पुरावनस्पतिविज्ञान संस्थान, लखनऊ
BIRBAL SAHNI INSTITUTE OF PALAEOBOTANY, LUCKNOW

टेलीग्राम पेलियोबॉटनी

दूरभाष 2740008, 2740011

फैक्स ९१-९१-५२२-२७४०४८५, २७४००९८

बी सा पु सं /III/भंडार एवं क्रय/ C-655

५३, विश्व विद्यालय मार्ग

लखनऊ - २२६००७

Date: 28.07.2014

Convener, Website Committee
BSIP, Lucknow

Subject: ----- AMC OF UPS without Batteries (List Attached)

Dear Sirs,

This Institute intend to purchase item mentioned above. Sealed quotations are invited so as to reach this office on or before 5:00 P.M. on 11.08.2014 duly superscribed by "AMC OF UPS without Batteries" due to open in presence of vendors at a later date to be notified.

While submitting quotation please note that:

1. The material may either of indigenous manufacturer or of foreign make, available from ready stock. Any offer to supply on forward Delivery Basis under suppliers own quota license will also be considered.
2. The price quoted should be F.O.R. Destination.
3. Your rates should include packing, insurance and forwarding charges.
4. The rates of Sales Tax should be clearly indicated wherever chargeable. The tendered should also indicate Central/Sales Tax Registration Number and date in this quotation.
5. Specific mention should be made whether the offer is for supplies available ex-stock. In case the officer is on Forward Delivery basis, firm delivery period must be indicated.
6. The cover should be sealed and superscribed "Quotation for "AMC OF UPS without Batteries" must be written on envelope. The quotations not complying the procedure will be rejected.
7. Payments will be made by crossed cheque on The Indian Overseas Bank, Lucknow only after receipt and acceptance of supply and installation/ if required satisfactory.
8. The acceptance of the quotation will rest with the Director who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotation received without assigning any reasons.
9. The quotations are liable to be cancelled if any of the above mentioned conditions are not complied with.

Yours faithfully,



(Swapna Mazumdar)

Section Officer

Store & Purchase Section

1.	5 KVA online UPS Neo Power make(30x65 Ah)	1	Computer Section
2.	5 KVA online UPS Neo Power make(30x26 Ah)	1	Computer Section
3.	2KVA online UPS (6x26 Ah)	1	Accounts Section
4.	2KVA online UPS (5x26 Ah)	1	Museum Unit
5.	2KVA online UPS (5x26 Ah)	1	Library Unit
6.	1KVA online UPS (4x26 Ah)	1	Computer Section
7.	1KVA online UPS (4x26 Ah)	1	Registrar Unit
8.	1100 VA APC UPS with Two batteries(7 Ah, 12V)	18	Kept in Scientist's Room and Units
9.	800 VA APC UPS with Two batteries(7 Ah, 12V)	43	Kept in Scientist's Room
10.	800 VA APC UPS with Two batteries(7 Ah, 12V)	19	Kept in different Units
11.	700 VA APC UPS with Two batteries(7 Ah, 12V)	21	Kept in different Units
12.	800 VA APC UPS with Two batteries(7 Ah, 12V)	26	Kept in different Units
13.	5 KVA Online UPS	1	C14 Lab
14.	3 KVA Online UPS	3	C14 Lab
15.	3 KVA Online UPS	2	SEM Unit
16.	3 KVA Online UPS	1	Coal Petrology
17.	3 KVA Online UPS	1	Geo Chemistry Lab
18.	1 KVA Online UPS	1	Coal Petrology

Terms & Conditions:

1. The vendor should have the capability to handle AMC's for all brands and types of UPS
2. The vendor should have an adequate number of qualified technicians/engineers .The firm should be ISO Certified for providing services.
3. The clientele of vendor should include Govt., Government Undertakings or other reputed concerns.
4. The vendor/ firm must not have made losses during last three financial years (as on 31.03.2014). They must submit audited balance sheet of the last three financial years in support of this.
5. Intending applicants are required to submit their full bio-data giving details about their organisation, experience, technical personnel in their organisation, spare capacity, competence and adequate evidence of their financial standing etc. in the enclosed form.
6. Whenever the system cannot be repaired on site within the specified time limits, the company will have the option to take the equipment to their workshop premises with prior permission from Store Section and provide the alternative equipment of same or better specifications. The Institute equipment in any case will have to be repaired/set right within 3 days and returned to the Institute The firm will arrange their own transport for which extra payments will not be made.
7. In case of intermittent failures and repetitive problems due to improper diagnosis or repair, the system will be treated as continuously down.
8. The equipment will be returned in good working condition to the office In case the AMC holding party fails to return the machine back in working condition to the Institute, it will have to pay the contemporary price prevailing in the market of the same model & make. Office shall have full liberty to deduct such amount from the pending/ensuing bills or the PBG.
9. **The awarded Vendor has to submit the 10% performance guarantee for a year.**

Sl No.	Items	Details
1.	i)Name of the applicant/ organisation: ii)Address of the Registered office: iii)Phone No.: iv)Email address: v) Web site if any: vi)Year of commencement of Business: vii) Sales Tax Number: viii)Income Tax Number:	
2.	Type of organisation (whether Sole Proprietorship/ Partnership/ Private Limited/ Limited or Co-operative Body etc.)	

3.	i)Name of the Proprietor/ Partners/ Directors of the Organisation/ Firm: ii)Name and designation, Phone/ Mobile No, fax, mail ID of the person authorized to make commitments to the Bank:			
4.	Details of Registration- (whether Partnership firm, Company etc.) Registering Authority, Date, Registration No. etc. mentioning the business/ activity of the firm.			
5.	Details of the firm 's ISO Certification number for providing services for Computers and its peripherals/ IT related products/Services.			
6.	Adequate and satisfactory evidence to indicate financial capacity of the Organisation to undertake the said work with names of Bankers and their full address. (Solvency certificate from the Bank and Income Tax clearance certificate shall be attached.)			
7.	Yearly Turnover/ Profit of the company during last 3 years(year wise). (not of group) Turnover: Profit (year wise): (Audited Balance Sheet, P&L A/c and Annual Report must be enclosed)	(2011-12) (Rs.)	(2012-13) (Rs.)	(2013-14) (Rs.)
8.	Ability to Provide Bank Guarantee or other equivalent forms of security from a Scheduled Bank:			
9	Whether the vendor has ability to provide alternate equipment to ensure that there is no break in the operations in case they are not able to immediately repair malfunctioning hardware/			
10	Has the vendor been black-listed by any of the offices? If so, details may be provided.			